

Privacy Policy

Owner and Data Controller:

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Legal basis and purposes of processing

In principle, you can visit my website without disclosing any personal data. The personal data transmitted by email will only be used to process requests for quotation or perform translation or interpreting jobs. I will keep your personal data confidential and process it in compliance with the data protection regulations and this privacy policy. Please be aware that data transmission via the Internet (e.g. email communication) can involve security risks. Complete protection of data against access by third parties is not possible. I process your personal data only for the purposes stated in this privacy policy.

I will process your personal data if one of the following applies:

- You have given your explicit consent for one or more specific purposes
-  This is necessary for the performance of an agreement and/or any pre-contractual obligations thereof
- This is necessary to meet my legal obligations
- This is necessary for the purposes of the legitimate interests pursued by me or by a third party.

I will only store your personal data for as long as it is necessary to fulfil the purposes for which it was collected or as prescribed by law.

Your rights

You may exercise certain rights regarding your data.

In particular, you have the right to do the following:

- Access your data
- Verify the accuracy of your data and seek rectification if the data is not correct
- Have your personal data deleted (users have the right, under certain circumstances, to obtain the erasure of their data)
- Restrict the processing of your data; in this case, I will not process your data for any purpose other than storing it
- Object to processing of your data
- Request transfer of your personal information to you or to another party (commonly known as a right to “data portability”). This provision is applicable provided that the data is processed by automated means and that the processing is based on the user's consent, on a contract which the user is part of or on pre-contractual obligations thereof
- Withdraw your consent at any time
- Lodge a complaint before your competent data protection authority

Retention time

The data I store is deleted as soon as it is no longer needed for the intended purpose and the deletion of such data is not prevented by any legal retention obligations.

Collection of general information when visiting my website

When visiting this website, no personal data is collected or stored. For statistical purposes, only an anonymous log file is created on the webserver.

Changes to this privacy policy

I reserve the right to make changes to this privacy policy at any time. Users are asked to read the content of the data protection and privacy policy on a regular basis.

Questions about data processing

If you have any questions on privacy issues, please send me an email or get in touch with me using the contact details you can find on top of the page.